

PROVISIONS

of the 2nd International Forum of Ancient Cities

1. General Provisions

1.1. The following provisions define the objective, goals, order, program, categories of participants and conditions of participation in the 2nd International Forum of Ancient Cities (hereafter – “Forum”), its resource and information support.

1.2. The Forum takes place in Ryazan, one of the oldest Russian cities, founded in 1095, on August 14-18, 2019, under the Commission of the Russian Federation for UNESCO.

1.3. The Founder of the Forum is the Government of the Ryazan region.

1.4. The Forum is organized by:

- the Ministry for Culture and Tourism of the Ryazan region (hereafter - "Ministry");
- the Ryazan State University named after Sergey Esenin;
- the Ministry for Education and Youth Politics of the Ryazan region;
- the Union of Architects of Russia;
- the Administration of Ryazan;
- the Information and Analytical Center for Culture and Tourism;
- the Center for Tourism Development in the Ryazan region;
- the Ryazan Branch of the Union of Theater Workers of the Russian Federation.

1.5. The working languages of the Forum are Russian and English.

1.6. The main topics of the Forum are “theatre”, “architecture”, “history”, “photography”, “gastronomic tourism”.

2. Objectives and Goals of the Forum

2.1. The objective of the Forum is consolidation of the Russian and world societies around the idea of preservation and development of the culture, history and traditions of ancient cities and their popularization.

2.2. Goals of the Forum:

- to promote the development of interregional and international partnership in terms of improvement of urban environment in historical cities, development of culture and tourism, popularization of historical and cultural heritage;
- to summarize the experience of practitioners and experts in preservation and development of historical cities;
- to locate the best practices in preservation and development of ancient cities.

3. Organizing Committee

3.1. The general management aimed at preparation and realization of the Forum is performed by the Organizing Committee of the Forum (hereafter – “Organizing Committee”). It is made up of the representatives of the Founder, organizers, partners and other organizations that take a direct part in preparation and realization of the Forum and is established by the order of the Ministry for Culture and Tourism of the Ryazan region.

3.2. The Organizing Committee functions during the period of preparation and realization of the Forum in order to achieve its objective and reach the consequential goals of the Forum.

3.3. The Organizing Committee includes its Chairman, Deputy Chairman and other members.

3.4. The Organizing Committee has the right to:

- appeal to experts with the aim of organization and realization of the events of the Forum;

- appeal to partners and sponsors with the aim of organization and realization of the events of the Forum;

- form expert groups from the specialists of various fields covered by the Forum (hereafter – “Expert Group”);

- form and validate the program of the Forum.

3.5. The meetings of the Organizing Committee are initiated by the Ministry in order to achieve the Forum's objective and reach its goals.

3.6. Decisions taken by the Organizing Committee within its competence are mandatory for the participants, volunteers, guests of the Forum as well as all the people involved in the organization and preparation of the Forum.

4. The Program of the Forum

4.1. The Forum includes business and cultural programs.

4.1.1. The business program includes: the open meeting of the Association of Ancient Cities of the World (hereafter – “Association”), the free educational auditorium “School of Ancient Cities”, conferences for architects and historians, the educational forum, gastronomic presentations and workshops.

4.1.2. The cultural program includes: museum and touristic exhibitions, theatrical performances, concerts of creative groups, the theatricalized Procession of Ancient Cities.

4.2. The Forum hosts the photography contest “PhotoForum of Ancient Cities”.

4.3. Event Schedule of the Forum

August 14, Wednesday

Arrival of the participants during the day

Excursion program

11 a.m. – 6 p.m. – Conference for historians

8.30 p.m. – Official opening of the Forum

August 15, Thursday

10 a.m. – 6 p.m. – Conference for architects

12 p.m. – Opening of the exhibition “PhotoForum of Ancient Cities”

2 p.m. – 10 p.m. – Excursion and cultural programs

August 16, Friday

10 a.m. – Meeting of the Association of Ancient Cities

12 p.m. – Educational Forum

12 p.m. – 6 p.m. – “School of Ancient Cities”: free auditorium, gastronomic workshops

12 p.m. – 10 p.m. – Excursion and cultural programs

August 17, Saturday

12 p.m. – 4 p.m. – Festival of street food, craft and souvenir fairs

12 p.m. – 6 p.m. – “School of Ancient Cities”: free auditorium, gastronomic workshops

7 p.m. - Procession of Ancient Cities

8.30 p.m. - Closing ceremony of the Forum. Gala concert

August 18, Sunday

Departure of the participants during the day

5. Participants of the Forum and Terms of Participation

5.1. Delegations of the world cities which are older than 500 years are invited to participate in the plenary session and thematic units of *the Association of Ancient Cities*.

5.1.2. Delegations of ancient cities may include: members of local authorities and tourism industry, experts, historians, local lore and museum specialists, designers of urban environment, architects, archaeologists, monument conservation specialists.

5.1.3. The total number of the participants of the delegation from a city including accompanying people and drivers may not be more than 5. Enlarging the number of members of the delegations can be made possible only with the agreement of the Organizing Committee of the Forum.

5.1.4. The participants are suggested to take part in discussions during the plenary session and units of the Association by introducing presentations of successful regional experience according to the following topics:

- “Preservation of the Unique Environment of an Ancient City: Issues of Management”;
- “Ecology of Ancient Cities: Issues of Cleanness of the Environment, Preservation of Natural Complexes and Creation of Harmonious Environment”;
- “Cultural and Educational Tourism in Ancient Cities: Issues of Creation of Touristic Infrastructure”;
- “Marketing Strategies of Ancient Cities and Planning of Urban Development”;
- “Architecture of Ancient Cities: Problems of Historical Centers”.

The time limit of the presentations may be no more than 10 minutes.

5.1.5. The list of the topics for discussion can be complemented by the Organizing Committee following the suggestions and applications from participating cities.

5.1.6. Application forms for participation in the Association are to be sent to the Organizing Committee **by March 1, 2019** per e-mail: iackt-ryazan@mail.ru.

5.2. Invited to ***the Conference for architects*** are the leading Russian and foreign experts in architecture, construction and project activity as well as monument conservation specialists.

Application forms for participation in the Conference for architects are to be sent to the Organizing Committee **by April 1, 2019** per e-mail: iackt-ryazan@mail.ru.

5.3. Invited to ***the Conference for historians*** are professional historians, librarians, museum and archive specialists, workers of higher and secondary education, local lore specialists, writers and publishers.

Application forms for participation in the Conference for historians are to be sent to the Organizing Committee **by April 1, 2019** per e-mail: info@rsu.edu.ru.

5.4. Invited to ***the Educational Forum*** are heads and teachers of educational institutions as well as of institutions of supplementary education for children of the ancient cities of Russia and foreign countries.

Application forms for participation in the Educational Forum are to be sent to the Organizing Committee **by April 1, 2019** per e-mail: post@min-obr.ru.

5.5. The program of the Conferences, Educational Forum and the list of moderators and speakers will be formed and validated by the Organizing Committee **by June 1, 2019**.

5.6. Invited to take part in *the contest “PhotoForum of Ancient Cities”* (hereafter – “PhotoForum”) are professional and amateur photographers regardless of their residence.

5.6.1. The photos sent to the PhotoForum are to be taken in cities that are older than 500 years.

5.6.2. Photos will be accepted on the official website of the PhotoForum **from February 1 till April 1, 2019**. The website will also include detailed information about the founder, partners and sponsors of the contest, copyright, order of assessment of the photos, members of the jury and rewards for the competitors.

5.7. The participants of the *cultural program* of the Forum are chosen and validated by the Organizing Committee by means of competition and relying upon the suggestions of the Expert Group of the Forum among professional and amateur creative groups of ancient cities that are more than 500 years old.

6. Volunteers of the Forum

6.1. Volunteers of the Volunteer Division of the Forum (hereafter – “Volunteer Division”) assist the work of the Forum.

6.2. The members and reserve of the Volunteer Division are defined by the Organizing Committee.

6.3. The Volunteer Division undergoes interviewing and preliminary training.

6.4. The leader of the Volunteer Division being the member of the Organizing Committee determines the functions of volunteers in the Volunteer Division.

6.5. During the events of the Forum the Volunteer Division is provided with food and T-shirts with the Forum logo.

7. Financing of the Forum

7.1. The Founder and sponsors cover the expenses connected with the Forum's infrastructure; participation of creative groups and soloists from other cities in the Forum's cultural program; development and organization of the business and cultural programs; realization of the contest "PhotoForum of Ancient Cities"; information support; PR events; production of symbols, handout materials and souvenirs for the Forum's participants and volunteers; payment for the work of involved speakers, experts and specialists; accommodation and food for no more than 5 members of the delegations of the participating cities; food for volunteers during the Forum.

7.2. The decision on financing the participation of moderators and experts in the Conferences from the Founder's funds is taken by the Organizing Committee in accordance with the resolution of the Expert Group.

7.3. Commuting expenses for the delegations of the participating cities to the Forum's location and back are covered by the sending party.

8. Final Regulations

8.1. The Organizing Committee reserves the right to use the first names, last names, photos and other information of the participants for the needs of the Forum.

8.2. The Organizing Committee reserves the right to change some points of the regulations in order to improve the conditions and program of the Forum.

8.3. The detailed information about the Forum is posted on the website **www.drevniegoroda.ru**.

8.4. You may contact us with your questions concerning organization and participation in the Forum: 390006, Russia, Ryazan, Griboedova street, 26/6, e-mail: iackt-ryazan@mail.ru.

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The representative of the Government of the Ryazan region: Vitaly Popov, tel. +7(910)568-42-74.